

**WATER POLLUTION CONTROL AUTHORITY
REGULAR MEETING
Meeting Room 1
Tuesday June 23, 2015**

MEMBERS PRESENT: Roger Gale, Tim Rainville, Peter Ellsworth, Stewart Morse

MEMBERS ABSENT: None

OTHERS PRESENT: Kristi Stabley

1. CALL TO ORDER:

The meeting was called to order by Chairman Roger Gale at 7:00 PM.

2. APPROVAL OF THE REGULAR MEETING MINUTES OF MAY 25, 2015:

MOTION BY STEWART MORSE TO APPROVE MINUTES AS PRESENTED. SECONDED BY PETER ELLSWORTH. ALL IN FAVOR.

3. APPROVAL OF THE SPECIAL MEETING MINUTES OF JUNE 9, 2015: MOTION BY STEWART MORSE TO APPROVE MINUTES AS PRESENTED. SECONDED BY TIM RAINVILLE. ALL IN FAVOR.

4. CITIZEN COMMENTS: None

5. OLD BUSINESS:

A. BUDGET FY 2015-2016: MOTION BY STEWART MORSE TO APPROVE THE 2015-2016 FY BUDGET OF \$158,304.01. SECONDED BY TIM RAINVILLE. ALL IN FAVOR.

B. SEWER USE CHARGES FY 2015-2016: MOTION BY STEWART MORSE TO ADOPT THE NEW SEWER RATES PROPOSED AT THE PUBLIC HEARING, \$7.536 PER THOUSAND GALLONS FOR RESIDENTIAL, \$7.564 PER THOUSAND GALLONS FOR METERED. SECONDED BY PETER ELLSWORTH. ALL IN FAVOR.

C. REVISIONS TO WPCA POLICIES & PROCEDURES, SECTION 8C: MOTION BY STEWART MORSE TO ADOPT THE AMENDED REVISION TO THE POLICIES & PROCEDURES MANUAL DATED APRIL 28, 2015. SECONDED BY TIM RAINVILLE. ALL IN FAVOR.

D. SOLAR ENERGY OF PUMPING STATION: No new updates at this time.

6. NEW BUSINESS:

A. WOODSTOCK AGRICULTURAL SOCIETY RECORDED METER FLOWS: A brief discussion was had. No new updates at this time.

7: FLOW REPORTS:

**A. WEEKLY METER READING OF MAIN LINE WASTE WATER FLOW TO PUTNAM
FY 2014-2015:** 2015 flow data needs to be added to chart.

B. WATER METER READINGS FOR FY 2014-2015: No new updates at this time.

8. CITIZEN COMMENT: None.

9. PAYMENT OF THE BILLS:**A. BUDGET CATEGORY DESIGNATIONS:****WPCA JUNE 23, 2015 BILLS**

<u>Vendor</u>	<u>Line Item</u>	<u>Charges</u>
Eversource----Account# 51942724014	500.00.224.00 Lift Station Power	\$279.67
Frontier Communications Account# 860-928- 3192111198-5	500.00.225.00 Lift Station Telephone Service Frontier	\$32.79
Woodstock Town Clerk-- --Account # 41	500.00.006.00 WPCA Recording Fees Town Clerk	\$90.00
S.A.S. Construction, Inc.----Invoice # 6300 Backfill and cleanup of pump station at Herb Howe property, Route 171	500.00.218.00 WPCA Grinder Pump Repair	\$577.50
Deep 6 Plumbing and Heating--- Invoice# 11214C replacement of grinder pump at BrookWood Apartments	500.00.218.00 Grinder Pump Repair	\$275.00
Kristi Stabley---- Shipping costs for Dickson Data Recorder	500.00.269.00 WPCA Material and Supplies	\$6.93
Buell's Truck & Engine Repair---Invoice# 15713 Generator checked and topped off.	500.00.289.00 Lift Station Maintenance	\$99.28
Saveway Petroleum----	500.00.257.00	\$58.43

Invoice # 555001 Pump Station generator	WPCA Lift Station Generator Fuel	
TOTAL AMOUNT DUE: \$ 1,419.60		

Roger Gale identified the following bills for consideration by the Authority:
MOTION BY STEWART MORSE TO APPROVE PAYMENT OF THE BILLS AS PRESENTED. SECONDED BY PETER ELLSWORTH. ALL IN FAVOR.

10. CORRESPONDENCE: None.

11. REVIEW OF MEMBER FOLLOW-UP ACTIVITIES FOR THE NEXT MEETING

- Roger work on WPCA newsletter
- Kristi draft letter of P&P changes to mail to customers
- Stewart solar energy for lift station
- Tim Flume Cleaning
- Kristi follow-up with Dickson about data recorder
- Peter make changes to P&P and follow-up in newspaper

12. ADJOURNMENT

MOTION BY STEWART MORSE TO ADJOURN THE MEETING. SECONDED BY TIM RAINVILLE. ALL IN FAVOR.

The meeting was adjourned at 8:02 PM.

Respectfully Submitted

Kristi Stabley
WPCA Executive Administrator